

**Town Team Meeting – Virtual –  
Monday 22<sup>nd</sup> June 2020 7:00pm  
Minutes**

1. **Present** – Sarah Wilde, Mayor Campbell Ritchie, Cllr Gavin Grant, Gordon MacPherson, Ash Davies, Chess Fernley, John Sunderland, Lesley Wood, and Richard Spencer-Williams (Town Clerk).
2. **Apologies** - None
3. **Consider and Approve Minutes from meeting 18<sup>th</sup> May 2020**  
There were no minutes to approve.
4. **Update on TT financial matters, including sponsorship, COVID 19 contingency planning and marketing support**  
Gordon Macpherson reported the financial position of the Town Team  
And the financial activity for May as follows;
  - Balance brought forward XXX
  - Income XXX
  - Expenditure XXX
  - Balance XXX

The matter of the continuing employment of Lesley Wood to support the work of the Town Team was considered. **Agreed** – to commission the services of Lesley Wood for x6 days a month (x 4 paid at £300 per day, x2 pro-bono) for July to September. **It should be noted Lesley Wood was not present for this item.**

5. **Update of TT COVID 19 activity**
  - a. **Business calls and support information**
  - b. **TT and MTC Task force:**
    - i. **Re-opening of High Street – as at 22<sup>nd</sup> June**  
The High Street is Covid 19 Recovery Scheme was completed on the 22.6.20. There is a team of volunteers (recruited from the Town Councils' Volunteer bank) called the 'Ask Me Team', who have been supporting and engaging with the public regarding the implementation of the scheme. It is hoped they will be on the High Street on the 4<sup>th</sup> July when the hospitality outlets re-open.
    - ii. **Next steps on supporting phases of 'return to normal'**
    - iii. **Malmesbury Recovery Plan**

The focus has been on safety measures in the High Street. Whilst this was recognised this was needed it was now considered attention should be given to forward planning in respect of the High Streets economy and the work of the Town Team. It was noted that a measure of success will be the footfall and comparative sales figures. **Agreed** to consider matter at the next Town Team meeting.

**6. Update on the Aldi s106 application**

Malmesbury Town Council has written to Wiltshire Council on this matter in support of the Town Team. To date there has been no acknowledgment from Wiltshire Council. Mayor Ritchie is seeking further support from Malmesbury Town Council to make an official complaint. The s106 agreement between Wiltshire Council and Aldi is due to be agreed, despite due process being followed. Cllr Grant confirmed the matter has been considered at the Area Board, and they in turn have approached the Chair of the Northern Area Planning Committee for an explanation. No response has been offered yet.

**7. Update on general marketing activity, Great West Way initiative, and overview of plans for the next six weeks not covered above.**

This item was deferred to the next meeting.

**8. Update on the Vibrant Malmesbury Projects**

**a. Explore Malmesbury**

Most of the technical work has been completed. The launch package has been delayed due to the impact of Covid 19. The aim is to showcase the Explore Malmesbury app via the Carnival and Malmesbury Open Gardens.

**b. Malmesbury Gift card**

No report

**c. Signage**

Signs need to be printed and associated actions need to be agreed.

**9. Market Update**

Ash Scott reported he and his wife are pulling back from running the Friday market for personal reasons. It was suggested Malmesbury Town Council look to run the market.

**10. MAP/ MCAN Update**

Chess Fernley reported that MAP/MCAN are looking to get more people involved in their activities. A 'speaker series' had been in the process of being organised as a way of maintaining engagement.

**11. To receive an update from Wiltshire Councillor Gavin Grant**

**Cllr Grant updated the TT on the following matters;**

- Wiltshire Council support for the High Street

- Gleesons application at Filands which has been now called in by the Secretary of State
- An initiative to encourage cycling and walking, and the provision of cycle racks
- Wiltshire Councils financial position

## **12.To receive an update from Mayor Campbell Ritchie, Malmesbury Town Council**

Mayor Ritchie re-stated the three strands of his strategy for the Councils work;

- Service continuation
- The Town Hall Recovery including the recovery of the range of functions housed within the Town Hall. The Jackdaws Café has re-opened for takeaways.
- Welfare – and the partnership work with HEALS, which MTC has further funded until the end of September to enable staff cover for the work with vulnerable families.
- Partnership with the Town Team, and support for the economy.

It was also noted the Cross Hayes toilets were aiming to open June- July, subject to the supply chain involved being able to deliver as planned.

## **13.AOB**

- Mayor Ritchie reported that the manager of the Co-Op would be interested in joining the Town team. **Agreed** to invite him to the next meeting.
- Cllr Grant reported there was renewed buyer interest in Abbey House Gardens. Also that there is interest across the county in the Town Team/ Town Council relationship model.

The meeting ended at 19:20pm

Next meeting 7:00pm 20<sup>th</sup> July