



Minutes of Town Team Meeting Town Hall Monday 16th September 2019

Present: Sarah Wilde, John Sunderland, Gordon MacPherson, Rob Snedden, Ash Scott & Campbell Ritchie

Also present: Lesley Wood & Clerk

1. Apologies:

Ashleigh Davies, Rob Green, Gavin Grant & Emily Small

2. To consider & approve minutes from meeting held on the 15th July 2019

The minutes were approved as a correct record

3. Update on the Aldi funding application

Lee Burman of Wiltshire Council had emailed Sarah back in July to notify the Town Team that the submission for funding doesn't accord with CIL requirements. Since the Town Team has only just met since that time it was agreed that Sarah would draft a response asking for a copy of the report and minutes of the meeting that came to that decision given that no information was given with Lee Burman's email. It was agreed the further information expected would then be considered and further responses by the Town Team, if any, decided.

4. Update on Town Team financial reporting and forecasting

Rob Snedden had circulated the Finance Report to all and it was noted. Sarah stated that she had recently made a presentation to the Policy & Resources Committee of Malmesbury Town Council to detail the objectives of the TT and to request a future grant contribution.

5. Marketing activity, including GWW initiative and update on next three months plans

Lesley gave a presentation on the marketing work that has been done to date and future activity. It was agreed that an advert needs to be published in the upcoming GWW brochure. It was agreed that Sarah, Lesley & Gordon will look into co-funding options.

6. To receive updates and consider next steps on the Vibrant Malmesbury Projects;

- a) Explore Malmesbury: While progress is slower than originally expected all elements are moving forwards.
- b) Gift Card: Several businesses/retailers have signed up to the gift card and the launch is going to take place on the 7th October, subject to on time receipt of card deliveries. Questions were asked and answered about the mechanics and operation of the card.
- c) Signposting: Sarah is meeting shortly with the company that maintains the lampposts in the town at which the banners will be sited.



7. To receive a Market update

Ash stated that there is little change since his last update but that there has been no movement from Wiltshire Council on the scale of payments due. Interest is being noted for the Late Night Shopping event.

8. To receive an update from MAP

Not available

9. To receive an update from Wiltshire Councillor Gavin Grant

Not available

10. To receive an update from Malmesbury Town Councillor Campbell Ritchie

- MAP are organising an event on the 30th November to further the application to achieve Plastic Free status, details to follow.
- Planning permission for the Public Toilets in Malmesbury have been approved. Grant funding has also been agreed by Vale Action.
- The Town Council is responding to a Wiltshire Council request for proposals to changes to parish council boundaries and warding.

11. Any other business

None

Meeting closed at 8.30pm