

Minutes of Town Team Meeting

Town Hall

Monday 15th October at 7.30pm

Present: Sarah Wilde, Gordon MacPherson, Gavin Grant, Emily Small & Rob Sneddon

1. Apologies:

John Sunderland, Rob Green, Mark Gardener, Campbell Ritchie & Ash Scott

2. To consider & approve Minutes from meeting 17th September 2018

Minutes were approved by all & following approval will be published online.

3. Update on financial matters.

Sarah welcomed Rob Sneddon to the meeting. It was resolved that Rob is appointed Treasurer of the Town Team. It was requested that the Clerk provides an Income/expenditure report at the next meeting of the money held by Malmesbury Town Council. Gordon thanked Rob for the work he had completed to progress the submission of the Town Team finances to the Charities Commission.

4. To discuss marketing activity

Sarah & Gordon had met with Lesley last week to discuss the design and launch of the Malmesbury Gift Card. Work is ongoing with The Old Bell Hotel and whilst glitches had been experienced in the handover of the Discover Malmesbury website, work is ongoing to rectify the situation.

5. To receive an update on Late Night shopping

The group were advised that meetings are now taking place weekly and that organisation is progressing well.

6. To receive an update from Wiltshire Councillor Gavin Grant.

Gavin stated that Wiltshire Council is currently spending considerable time discussing the Boundary Review and the introduction of Parking Charges on Sundays and Bank Holidays as savings of £26m must be made. The Northern Area Planning Committee will meet to discuss the Aldi & Lidl planning applications at the same time and this is expected to take place soon.

7. To receive an update from Malmesbury Town Councillor Campbell Ritchie.

In the absence of Campbell, Gavin briefed the group on Council activity;

- A 'Malmesbury Against Plastics Festival' will take place on the 24th November in the Town Hall. There will be trade stands, speakers and various activities to take part in.
- The Council's reserving policy is being reviewed as part of a project looking at establishing longer term plans for the Town Council. As part of this it is hoped that proposals can be made to establish a regular grant to the Town Team from Malmesbury Town Council.

8. To receive an update on the Great West Way initiative

Paul Smith, Chair of the Community & Town Promotion Committee of MTC will be taking a paper to the next meeting of the Town Council to establish if MTC will become a destination ambassador of the Great West Way initiative.

9. To receive an update on the Vibrant Malmesbury projects

Sarah reported that the drone flight had taken place at the Abbey in September and that the working group meetings were ongoing. The legal status of the Town Team must be established before the contract for the Gift Card can be signed. Sarah notified the group that she was seeking a revised quote for lamp post banners and is also trying to make contact with Wiltshire Council to submit an application to put the banners up.

Meeting closed at 8.25pm

Next meeting 7pm, 17th December 2018.