

Minutes of Town Team Meeting

Town Hall

Monday 26th February at 7pm

Present: Sarah Wilde, John Sunderland, Gavin Grant, Gordon MacPherson, Rob Green, Campbell Ritchie
Mark Gardener & Ash Scott

1. Apologies:

Lisa Gore

2. Approve Minutes from meeting 15th January

Arising from minutes (15th Jan);

- Cllr John Thomson has formally agreed that Cllr Gavin Grant be put forward as Wiltshire Council representative on the Town Team.
- Minutes have now been uploaded onto the Discover Malmesbury website
- Gavin will compare lists of Town Guide distribution and that of the Festival Town leaflet.
- Feedback given to Square Duck with reference to the latest version of the Town Guide has been noted.
- Cllr John Thomson has confirmed that the remaining S106 fund currently held with Wiltshire Council will be transferred to Malmesbury Town Council to administer.
- Sarah has drafted a letter on behalf of the Town Team to the owner of the Rajah outlining concerns raised by residents that will also be forwarded to Roger Budgen as Chair of MTC Planning & Environment Committee and also as a member of the Residents Association.

The minutes were approved as an accurate record.

3. Membership update

Malmesbury Town Council had met recently to elect a member to represent the Council on the Town Team, it was resolved by the Council that Cllr. Gary Darling-Parkes will make the representation. Concerns were raised by the Leadership Group that this would result in three members of the Town Council having voting rights, following discussion it was highlighted that although there may be three town councillors on the Town Team only two would ever exercise their right to vote on any one matter and that representations of councillors to outside bodies would be voted on in May and could alter after that. Sarah will contact the Mayor so that he is aware of the situation.

Following a unanimous vote, it was resolved that Gavin Grant would be the representative from Wiltshire Council on the Town Team.

Gavin has been in contact with several businesses in the High street to encourage engagement with retailers.

4. Vale Action Bid update (Campbell)

Campbell circulated a brief presentation of the current position of the Vale Action Bid. DEFRA QA have since altered the rules to exclude 100% funding for bids that will generate some revenue, this means that the Town Team will need to match fund 20% of the bid, in the region of 15k. It was agreed by all to proceed with the bid and congratulations went to Campbell for his work so far.

It was agreed that a meeting will be arranged with Rob Sneddon to clarify financial position and that the Town Team will now seek to present to the commercial community.

5. General updates

Market

Ash stated that given the forecasted bad weather this coming week, the Market might be cancelled on Friday. Regular traders and customers are increasing which is of great benefit to all. There has been a little negativity from local retailers which Market Managers have attempted to mitigate.

Rob Green left the meeting at 8.15pm

Ash will put the new signs up shortly.

Town Council

Campbell circulated two reports that had been presented to the Community & Town Promotion Committee of the Town Council. The first outlining a refurbishment in the TIC and the second outlining the re-design of the MTC website. The C&TP committee has agreed that these should both be initiatives that includes input from the Town Team, therefore it was resolved that Gordon will join the working party for the TIC refurb and that Sarah will speak to Rob whose retail expertise will be invaluable. It was also resolved that Ash will join the working party for the website re-design.

6. Financial update

Sarah stated that it has been confirmed the remaining \$106 money held by Wiltshire Council on behalf of the Town Team will be transferred to Malmesbury Town Council shortly.

7. Any other business

- The Festival Town leaflet is nearly complete and will be circulated via Glide Media, 11,000 will be printed.

- Wiltshire Market Towns Forum meets on the 1st March at the Town Hall. There will be an 'Arts & Culture' theme. Cllr Fran Vandelli as Chair of the community & Town Promotion Committee will present to the forum. Sarah, the Town Clerk, Cllrs Vandelli & Gundry will visit Cricklade as a 'perception' exercise and the visit will be reciprocated.

Meeting closed at 8.50pm

Next meeting 7pm, 19th March 2018.