

**Minutes of Town Team meeting Monday 16<sup>th</sup> May 2016**  
**7pm at Malmesbury Town Hall**

**Present:** Richard Fillis, Sarah Wilde, Ashton Scott, Gavin Grant, Mark Gardner, Gordon MacPherson

**Apologies:** Katherine Gore & Rob Green

**Also present:** John Sunderland & Lisa Gore

**1. Apologies.**

As above.

**2. Announcements from the Chair**

Sarah stated that shortly after the last meeting Simon Killane stepped down from the Town Team because he was concerned that occasionally there was a conflict of interest with his role as Wiltshire Councillor. Sarah also notified the group that more recently Kim Power had resigned from the Town Team. Sarah extended thanks to Simon & Kim for their hard work, especially as they had been instrumental to the inception of the Town Team.

**3. Approve Draft Minutes of meeting held on 18<sup>th</sup> April 2016.**

- Sarah pointed out that the title of number 5 should be 'Marketing Group'

Minutes approved.

**4. To approve the appointment of John Sunderland to the Town Team.**

Sarah introduced John Sunderland of the Parochial Church Council and stated that he would be representing the Abbey on the Town Team. The Leadership Group welcomed John.

**5. Update on funding situation**

For the benefit of John, Sarah outlined the funding situation so far. We are currently waiting to hear from Wiltshire Council.

**6. Approve expenditure of Town Team Website**

As discussed previously, it was agreed that the Town Team website would be closed down and transferred to the Discover Malmesbury Website. This will incur fees of £900+vat, it was **agreed by all** that the expenditure is acceptable.

**7. Discussion of Station Road Car Park parking pilot, including in principle approval for a 2<sup>nd</sup> yr pilot and subsidy of up to £4500.**

Cllr John Gundry of Malmesbury Town Council has started to analyse some of the available data, considerable discussion followed & it was noted by the Leadership Group that MTC have budgeted up to £4500 to continue subsidising the first two hours of parking at the Station Road car park in the coming year, providing the Town Team match their contribution. Negotiations need to take place with Wiltshire Council and research from a retailer aspect needs to be conducted, to measure the benefit to retailers in the town. Sarah & Gavin will bring collated information to the next meeting.

#### **8. Updates on Action Plan.**

Sarah outlined previous actions. An updated version of the Action Plan will be circulated and published before the next meeting.

#### **9. AOB**

- Ash stated that he had attended the last meeting of the C&TP Committee, he passed on that the committee will be discussing the possibility of making Malmesbury a Cycle friendly town in future and that consideration to the construction of a King Athelstan Sculpture.
- Gavin mentioned that the Carnival will be unable to organise a Food Festival this year and was this something that the Town Team may wish to take on. To be included on the next meeting.
- Sarah asked for an updated copy of the payments record. This will be circulated prior to the next meeting

**Meeting closed at 8.50pm**