



**Town Team Meeting – Town Hall–
Monday 21st November 2016 7pm**

Agenda

1. Apologies
2. Introductions
3. Approve Minutes from meeting 17th October 2016 (all- 2 minutes)
4. Approve membership of Campbell Ritchie to the Town Team (all- 2 minutes)
5. Major James Rix – Defence School of Mechanical and Electrical Engineering (10 mins)
6. Proposal to approve a one-off contribution of up to £200 towards the 2016 Malmesbury Late Night Shopping Event (Sarah/ Gavin- 15 mins- info to follow)
7. Update on Welcome Pack (all – 10 mins)
8. Draft Advertising Strategy for consideration (all – 20 mins to follow from WMC)
9. Update on Action Plan (all- 20 mins)
10. Feedback from Wiltshire Market Town's Forum (Sarah- 5 mins, notes attached for info)
11. Payment record (all- 2 mins, statement from Wiltshire Council attached for info)

Next meeting 7pm, 19th December at Malmesbury Town Hall.