



**Town Team Meeting – Town Hall–
Monday 17th October 2016 7pm**

Agenda

1. Apologies
2. Approve Minutes from meeting 15th August 2016 (all- 2 minutes)
3. Wood McKeever – Draft Welcome Pack, Update on Advertising Strategy (Jemima - 15 mins)
4. To consider the quotes for setting up a Community Interest Company and approve the agreed quote (Sarah – 10 minutes)
5. To discuss progress on Late Night Shopping 2016 – (Sarah/ Gavin- 10 minutes)
6. Update on Action Plan – (all – 20 minutes)
7. Update on spend- (Sarah- 5 minutes)
8. AOB

Next meeting 7pm, 21st November at Malmesbury Town Hall.