



**Town Team Meeting – Town Hall–  
Monday 19<sup>th</sup> October 2015 7.00pm**

**Agenda**

1. Apologies.
2. Approve Minutes from meeting 21<sup>st</sup> September.
3. Communications Protocol & Code of Conduct (Sarah)
4. Launch of logo/Discover Malmesbury website & Town Guide (Gordon/ Fiona/ Paul)
5. Late Night Shopping event update (Gavin)
6. Update on Market (Ash/ Lisa)
7. Update on Actions Register.
8. Review payment record.
9. AOB

Attached documents; Minutes of 21<sup>st</sup> September, Payment Record, Front room project timeline  
Next meeting 7pm, 16<sup>th</sup> November at Malmesbury Town Hall